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REQUEST FOR TENDER

Project Name:

MTC UNDERGROUND MINING CLEANING SUPPLIES TENDER

Tender Description : MTC Cleaning supplies Tender
Tender Issue Date : 17 of April 2026
Tender Closing Date : 04 of May 2026 12:00 PM

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1. Invitation

- 1.2 Your company is hereby invited to tender for “MTC UNDERGROUND MINING CLEANING SUPPLIES SERVICES”.
- 1.3 This Request for Tender has been structured to aid you in developing a response that can be critically evaluated based on the set criteria including, but not limited to: Cost, Expertise, Capabilities, SD and BEE. This document will further assist you in preparing your proposal in line with MTCUM’s requirements and specifications.
- 1.4 Some of the primary objectives for issuing this tender are, but not limited to:
- 1.4.1 Sourcing the most competitive prices, from companies that possess the required expertise to execute the work as detailed in the Scope of Work.
 - 1.4.2 Maintaining high standards of Safety to our employees and the Suppliers on our sites.
 - 1.4.3 Complying with the BEE requirements set and amended by the Government from time to time.
 - 1.4.4 Identifying opportunities (for different sourcing options) to significantly reduce Sefateng Chrome Mine’s total cost of ownership (TCO).

2. All **BILL OF QUANTITIES** must be sent in excel with a password sent to the following e mail address:

legal@mtcmining.com – BOQ PASSWORD

3. INSTRUCTIONS TO TENDERERS

Tenderers shall, when compiling and submitting their tenders, comply with the following:

- 3.1 Tender Completion
- 3.1.1 The tender as well as any annexures shall be fully completed, priced, and totalled in black ink or typed.
 - 3.1.2 No unauthorised alterations shall be made to the tender or to any of the annexures. If any such alteration is made or if the annexures are not properly completed or if these instructions are not properly complied with, the tender may be rejected.
 - 3.1.3 All spaces in the tender document must be completed and/or crossed out. Handwritten or typed alterations to the parts so completed and spaces which have been crossed out must be initialled by the person(s) signing the tender on behalf of the tenderer. This initialling must be immediately beside the alterations or spaces.
 - 3.1.4 Tenderers must ensure that the following details are provided in the tender where applicable:
 - a) Lead time per item.
 - b) This must be indicated in calendar days, for example two (2) weeks will be fourteen (14) days.
 - c) Firm period of tendered prices.
 - 3.1.5 In addition to the tender response requested, Tenderers may submit alternative submissions as options for consideration. Each alternative proposal shall be clearly marked as “ALTERNATIVE PROPOSAL” and should contain sufficient detail to enable MTCUM to assess the proposal without further reference to the Tenderer and detail the quantifiable benefits that will flow should we elect to accept the alternative proposal.
 - 3.1.6 Negotiation list – Indicate clauses to be negotiated detailing:
 - a) The reason why the variation from the proposed contract terms and conditions is required; and
 - b) A proposed replacement term or condition.

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3.2 MTCUM Representatives

Commercial Representative:	Sera-lien Chester
E-mail address:	Procurement2@mtcmining.com
Technical Representative:	Phuti Mphago
E-mail address:	Phuti.mphago@mtcmining.com

3.3 Tender Submission and Closing Date

- 3.3.1 Closing date is 4 of May at 12h00 (Mid-day).
- 3.3.2 Tenderers shall provide MTCUM with one (1) electronic copy.
- 3.3.3 Tenders to be emailed as indicated. Tenderers have a responsibility to confirm receipt of tender by Procurement Department. MTCUM accepts no responsibility for tenders that have been mailed or delivered by courier.
- 3.3.4 Tender email address: procurement2@mtcmining.com
- 3.3.5 Late tenders will not be considered.
- 3.3.6 The tender number and description: "MTC2026/SK/TENDER-01/01 must be stated on all documents submitted by the Tenderer. This tender identification shall form part of any subsequent related correspondence and marked for the attention of MTCUM personnel detailed in this tender.
- 3.3.7 Proposed pricing must remain valid for acceptance by MTCUM for a period of 120 days from the specified closing date. MTCUM reserves the right to negotiate prices and any other commercial aspects after the closing date of this Tender.
- 3.3.8 Before the Supplier can deliver on the SEFATENG CHROME MINE site, the Supplier must undergo induction trainings, and approval shall be obtained from SEFATENG CHROME MINE for each person delivering on the SEFATENG CHROME MINE area.
- 3.3.9 The Supplier shall ensure that all relevant personal protective equipment ("PPE") is available to its employees and those of its sub-contractors. PPE shall always be in good and safe condition.
- 3.3.10 MTCUM will not be responsible for any expenses or losses which the tenderer may incur in the preparation of their Tender.
- 3.3.11 If, more than one Tender is received from an individual, firm, partnership, corporation, or association under the same or different names or there exists reasonable grounds for believing that a Tenderer is involved in more than one Tender, will result in the rejection of all Tenders in which such Tenderers are believed to be involved.
- 3.3.12 The undue influencing, or offering or receiving of gifts, entertainment, payment, loans, or any other favours for the purpose of being placed on MTCUM's vendor list or obtaining a Tender and/or a contract or favorable treatment under a contract, is prohibited. Furthermore, it is MTCUM's policy that if any Tenderer and/or contractor is found to have engaged in undue influence or have offered or given any gratuity to obtain a contract or favorable treatment thereunder, that Tenderer will be excluded from consideration for further Tenders.

4. Safety, Health Environment and Quality (SHEQ)

4.1 Safety

- 4.1.1 The Supplier shall demonstrate that its Safety Procedures, Safety Systems and Risk Assessments are in place on Sefateng format prior to commencing with this project.
- 4.1.2 For any work performed on the SEFATENG CHROME MINE site the Supplier's personnel shall do a medical examination and safety induction at its costs (at SEFATENG CHROME MINE nominated facilities). Work on site shall only commence upon satisfactory completion of employees' medical

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examination and safety induction and of contractor's pack, which shall include risk assessments as may be required by SEFATENG CHROME MINE.

- 4.1.3 The Supplier shall commit to the highest safety standards and in-house and external safety audits shall be done on a regular basis to ensure the safety of staff and plant and the surrounding community. Safety shall never be compromised for production. Sefateng Chrome Mine's policy is to adhere strictly to the provisions of the Mine Health and Safety Act, to which Act the Supplier and the Supplier's sub-contractors and their employees shall always also strictly adhere to.
- 4.1.4 The Supplier shall participate in all current safety initiatives implemented by SEFATENG CHROME MINE.
- 4.1.5 The Supplier shall comply with Sefateng PPE procedures and shall supply all required PPE at its own cost.
- 4.16 The Supplier shall comply with the Mine Health and Safety Act, Act 29 of 1996, and all applicable regulations, with specific emphasis on Section 21 of the Mine Health and Safety Act.

4.2 Environment

The Supplier shall conform to the following environmental Legislation:

- 4.2.1 Environmental Conservation Act, Act 73 of 1989.
- 4.2.2 National Water Act, Act 36 of 1998.
- 4.2.3 Hazardous Substances Act, Act 15 of 1973.
- 4.2.4 National Environmental Management Act, Act 107 of 1998.
- 4.2.5 Atmospheric Pollution Prevention Act, Act 45 of 1985.
- 4.2.6 The National Environmental Management: Waste Act 59 of 2008.
- 4.2.7 Tender will be subject to the SEFATENG CHROME MINE waste management policy.

5. Evaluation criteria

Proposals will *inter alia* be evaluated against the following broad criteria:

5.1 Safety and Health

The following documents must be submitted with the Tender:

- 5.1.1 Incidents Rates for last 12 months
- 5.1.2 OHSAS 18001:2007/ISO 45001:2018 Certificate
- 5.1.3 Safety Management Systems

5.2 Quality and Environmental

The following documents must be submitted with the Tender:

- 5.2.1 ISO 9001:2015 Certificate
- 5.2.2 Quality Management Systems
- 5.2.3 ISO 14001:2015
- 5.2.4 Environmental Management Systems
- 5.2.5 Provide Accurate Safety Data sheets (SDS)

5.3 Technical

The following documents must be submitted with the Tender:

- 5.3.1 Track record of implementing similar projects (include references and their contact details)
- 5.3.2 Suitability of Products or Equipment to be used on this project (include quality of the Materials or Equipment and your suppliers' names)

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6. Commercial

The following documents must be submitted with the Tender:

- 6.1 BEE Certificates (Must show shareholding % held by Previously Disadvantaged Individuals) or an official letter from your Auditor detailing the Shareholding of your company.
- 6.2 Full list of names and addresses of directors, members of close corporation, or partners.
 - 6.6.1 Registration documents of your company/close corporation, CIPC, COIDA
 - 6.6.2 The Supplier's brief company profile.
 - 6.6.3 The companies Tax Clearance number.

7. Scope of Work

7.1 Tender Specification

7.1.1 Consignment Stock

The supplier must supply cleaning materials on a consignment stock basis, to be stored at our facilities. Ownership of the stock shall remain with the supplier until issued for use.

7.1.2 Stock Level Management (Minimum and Maximum Quantities)

Stock quantities must be managed in accordance with the minimum and maximum levels as determined by the Company. The supplier will be responsible for monitoring and replenishing stock to ensure continuous availability.

7.1.3 Urgent and Emergency Deliveries

The supplier must be able to provide urgent or emergency deliveries when required, within agreed turnaround times, to prevent operational disruptions. No additional delivery cost.

7.1.4 Sample Testing and Approval

Before any cleaning product is approved for ordering and supply, the supplier must provide samples for testing and evaluation. Only products that have been tested and approved by the Company may be supplied.

7.1.5 Documentation and Certification

The supplier must provide all relevant documentation and certificates prior to delivery.

7.1.6 Quality and Compliance

All cleaning supplies must comply with applicable industry standards, environmental regulations, and Company policies.

7.1.7 Reporting and Record Keeping

The supplier must maintain accurate records of stock issued, replenished, and delivered, and must provide reports upon request.

Suppliers must clearly demonstrate their ability to meet the above requirements in their tender submissions and provide supporting documentation where applicable.

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7.2 Environmental requirements for supply of cleaning products.**7.2.1. Transportation certificate for hazardous material.**

- If the cleaning materials are flammable, corrosive, or otherwise hazardous (e.g. Solvents, acids)

7.2.2. Provide Accurate Safety Data Sheets (SDS).

- The SDS must be provided for all products and be up-to-date and compliant with regulations.
- The SDS is the primary tool the mine uses for hazard communication, worker training, safe handling, spill response, and ensuring proper disposal.

7.2.3. Containers & Packaging

- Provide primary containers in good condition, clearly labelled, packaged securely to be free from leaks or damage.

7.2.4. Ensure Clear and Accurate Labelling

- Every container must be clearly labelled with the chemical name and hazard warnings.
- Permanent, clear, and perfectly match the SDS.
- The information on the label must match the Safety Data Sheet (SDS) exactly, which is a critical legal document for the mine.

7.2.5. Chemical Segregation & Compatibility.

- Chemicals must be stored by hazard class to prevent dangerous reactions (e.g. flammables).
- SDS must clearly state incompatibilities. for example, an acid-based cleaner cannot be stored next to a caustic solution. (Mine)

7.2.6. Facilitate secure storage Conditions

- Storage areas must be cool, dry, well-ventilated, and away from heat or ignition sources. (Mine)

7.2.7. Chemical register:

- Chemical register must be available for all the products supplied to the Mine.

7.2.8. If the product expires, it will be returned back to the supplier for disposal or exchange.**8. Costing**

Please see attached the Cleaning Supply Tender Scope of work

9. Declarations

Tenderers will disclose if any family or any person of a personal nature works at the SEFATNG CHROME MINE or. Should this not be divulged, and the Tender is awarded yet this information becomes known to any party within the organisation, your services will be terminated based on fraudulent activities. You will also be placed on a banned list of companies for any future tenders.

PREPARED BY:

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PREPARED FOR:

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